



HVAC Furnace/Heating Preventative Maintenance Agreement Checklist

Task	Condition				Comments
	Satisfactory	Unsatisfactory			
Check all circulators for leaks and lubrication					
Check all dampers (electrical or manual) for proper operation					
Check all safety devices for proper operation					
Check AMP draw of furnace motor					
Check auto water feeder for correct operation and leaks					
Check belts and pulleys; adjust if necessary					
Check boiler pressure regulator for correct operation and leaks					
Check burner operation					
Check controls and safeties on furnace					
Check crankcase heater operation for heat pumps					
Check expansion tank for leaks					
Check pressure/temp readings to ensure they are within desired rans					
Check radiators and bleeders for leaks and proper operation					
Check temperature rise across heat exchanger					
Check the floor under and around the boiler for leaking water					
Check thermostat operation					
Inspect furnace chambers and burners					
Inspect the boiler relief valve and discharge piping					
Inspect vent piping for signs of blockage, leakage, or deterioration					
Lubricate furnace motor					
Visual inspection of exposed flue pipe					